

<<Student Name>> HR: <<HR>> --<<Teacher>>

# Technology

**Username:** <<Username>>

**Password:** <<Password>>

The Technology Department would like to welcome you to St. John's High School for the school year 2009-2010. At the top of this document you will find your network username and password. This username/password combination will allow you access to our network resources, such as the Internet, network printers, your personal drive space (your 'P' Drive) and any class or extracurricular activity folders. Please keep this information confidential.

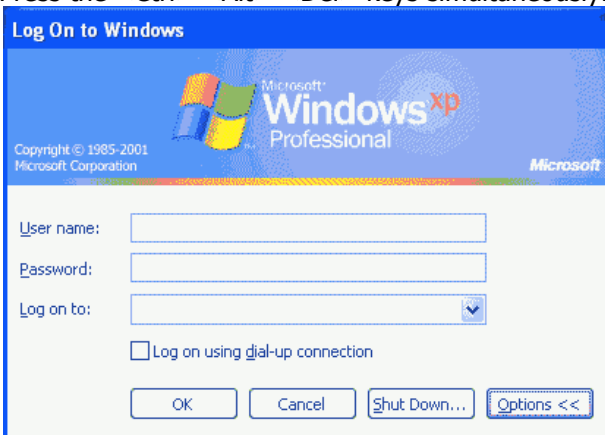
The St. John's network and the Internet must be used responsibly. Please remember that you are always expected to abide by the Acceptable Computer Use Policy (ACUP), which you agreed to when you signed the Enrollment Contract. For reference, the ACUP is printed on the back of this page and in your Student/Parent Handbook. Access to the St. John's network and the Internet is a privilege, and that privilege will be revoked for violations of the ACUP.

## Procedure to Log On to the Network

This is the first screen you will encounter on computers running Windows XP Professional.



Press the <Ctrl> <Alt> <Del> keys simultaneously. The log on screen will appear.



Next to "User name:" enter your username as shown at the top of this page.

Next to "Password" enter your password. NOTE: The password is case-sensitive.

Next to "Log on to:" confirm that STJOHNSHIGH appears. If not, then click the drop down arrow and choose it.

Press <Enter> or click [OK] to log on.

If you are successful, you will see the desktop with icons for software and shortcuts to network drives and shared folders.

If you are not successful, check that your username and password are entered correctly (the password is case-sensitive), and that next to "Log on to:" it says STJOHNSHIGH. If you are still unable to log on, see the Room Proctor for further assistance.

If you have any questions or suggestions regarding Technology at St. John's, please see Mr. Robert Moynagh or Mr. F. Michael Novick of the Technology Department.

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